

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Tuesday, February 27, 2018 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Eugene Wurtz, Mary Reak

Excused: Shirley Kitchen

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Eugene Wurtz to approve the agenda. The motion was seconded by Mary Reak. Motion carried.

Motion was made by Mary Reak and seconded by Eugene Wurtz to dispense the reading of the January 31, 2018 minutes and approve them as presented. Motion carried.

Public Forum- none

Communications-WHEDA OGLLC files were reviewed and the letter confirms there were no findings. Ken Neumann was sent a certificate of appreciation for his years of service on the board along with a gift certificate.

The Financial reports were reviewed. A motion was made by Mary Reak and seconded by Eugene Wurtz to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. The Board reviewed Oak Grove check number 2929. The Board also reviewed the Burnett electric bill (check number 6084) A Motion was made Mary Reak and seconded by Eugene Wurtz to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period February 2018.

Theresa	12-10	Burnett	12-11	Iron Ridge	8-7	Waupun	48-46
Ashippun	12-12	Lowell	12-11	Juneau	15-15	Oak Gove	24-24
Reeseville	14-14	Hustisford	14-14	Beaver Dam	17-14		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 134 + 2 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report-apartment inspections, changed smoke detector batteries, cleaned storage sheds and maintenance closets for the last several weeks. BD remodeling and T10 back on track.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report.

Management- Jamie, Bob and Lauren participated in Fair Housing training. Laura and Donna will view training next month and the board is invited to participate. Renewed Reeseville senior dining contract. OGLLC year end, audit and taxes complete. Submission to RD pending. Held interviews and hired part time position. New brochures and display. Web page is coming along. Waupun building 100 painting is scheduled.

Old Business: None

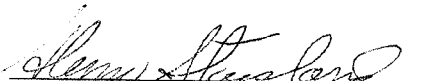
New Business:

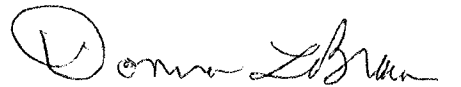
- A. A motion was made by Eugene Wurtz to approve the write off of the stale checks as presented. The motion was seconded Mary Reak. Motion carried.
- B. A motion was made by Mary Reak to approve the year end 12/31/2017 for OGLLC. The motion was seconded Eugene Wurtz. Motion carried.
- C. The board reviewed the OGLLC audit. No action needed.
- D. A Motion was made by Eugene Wurtz to accept Mayville Floor Covering bid to replace the hallway carpet in D6 building 100. The motion was seconded by Mary Reak.

The next meeting of the Dodge County Housing Authority is scheduled March 28, 2018 at 8:30a.m.

A motion was made by Eugene Wurtz to adjourn. The motion was seconded by Mary Reak. Motion carried.

Meeting adjourned at 9:50 a.m.


Glenn Stousland, Chairperson


Donna Braun, Executive Director